



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

***REVISED 05-16-2014**

**"Jefferson County: Responsible government
advancing quality of life"**

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

MEMORANDUM

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: May 15, 2014

SUBJECT: JEFFERSON COUNTY Meetings – Week of May 19, 2014

May 19, 2014 Monday	Intercounty Coordinating Committee (ICC)	9:30 a.m.	Marquette County Service Center 480 Underwood Ave, Montello
May 20, 2014 Tuesday	*Human Resources Committee	8:30 a.m.	Jefferson County Courthouse, Rm 112
May 21, 2014 Wednesday	Land and Water Conservation Committee	8:30 a.m.	Jefferson County Courthouse, Rm 112
	Board of Health	11:00 a.m.	Health Department 1541 Annex Rd, Jefferson
	Local Emergency Planning Committee (LEPC)	1:00 p.m.	UW Extension 864 Collins Rd, Jefferson
May 22, 2014 Thursday	No Scheduled County Meetings		
May 23, 2014 Friday	Law Enforcement and Emergency Management Committee	8:30 a.m.	Jefferson County Courthouse, Rm 112
May 24, 2014 Saturday	No Scheduled County Meetings		
May 25, 2014 Sunday	No Scheduled County Meetings		



Intercounty Coordinating Committee

Columbia, Dodge, Green Lake, Jefferson, Marquette & Sauk

(Updates in Process)

Officers:

Chairman

Russell Kottke
Dodge County
W8542 Laurel Hill Road
Fox Lake, WI 53933

Vice Chairman

Andy Ross
744 S. Main Street
Poynette, WI 53955

Secretary / Treasurer

County Board Chairperson
Jefferson County
311 S. Center Ave.
Jefferson WI 53549

Member Contacts:

Columbia County

Andy Ross
744 S. Main Street
Poynette, WI 53955

Dodge County

Russell Kottke
W8542 Laurel Hill Road
Fox Lake, WI 53933

Green Lake County

Jack Meyers
N 665 Fountain Lane
Dalton, WI 53926

Jefferson County

County Board Chairperson
Courthouse
311 S. Center Ave.
Jefferson WI 53549

Marquette County

County Board Chairperson
77 W. Park St.
PO Box 186
Montello WI 53949

Sauk County

Marty Krueger
346 Warren Avenue
Reedsburg, WI 53959

Mailing Address:

UW-Extension
864 Collins Road
Jefferson, WI 53549

MEETING AGENDA & PROGRAM

DATE: *May 19, 2014*

TIME: *9:30 AM*

PLACE: *Marquette County Service Center
480 Underwood Avenue
Montello WI 53949*

** Located on the west end of Montello on State Highway 23.*

9:00 AM *Gathering*

9:30 AM Call to Order
Pledge of Allegiance
Certification of Open Meeting Notice
Adoption of Agenda
Approval of Previous Meeting Minutes
Discussion and Possible Action on ICC By-laws
Election of ICC Officers
Reports from Visiting Legislative Officials
Update of County Issues – WCA
Open Discussion of County Issues
Presentation: Pat Schramm, Workforce Development Board of South Center Wisconsin

Program Topic: Economic Impact of Rail in Wisconsin

Presenter: Steve Deller, Professor of Applied Economics, UW-Madison

Open Discussion of County Issues (continued)
Adjourn

Agenda - Human Resources Committee – *REVISED May 15, 2014

**Jefferson County Courthouse
311 S Center Ave, Room 112
Jefferson, WI 53549
May 20, 2014 @ 8:30 a.m.**

Committee Members: Paul Babcock, James Braugher, Greg David, Jim Mode and Michael Wineke

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Election of Chair, Vice Chair and Secretary positions
5. Review of the Agenda
6. Citizen comments
7. Approval of April 15, 2014 minutes
8. Communications
9. Report from Human Resources Director:
 - a. Monthly accomplishments and goals
 - b. Review of the Human Resources Committee's authority (Personnel Ordinance HR0145)
 - c. Listing of popular Human Resources (HR) acronyms
 - d. Vacant position and emergency help requests
 - e. Reclassification requests
 - f. New hires starting above minimum
10. Review of Monthly Financial Report
11. Review of pay compression analysis between sworn positions at the Sheriff's Department
12. Review of pay compression concerns between Lead workers and Highway/Equipment Operators at the Highway department
13. Consideration of wages and benefits for sworn, non-represented staff of Sergeants, Captains, and Chief Deputy
14. Consideration of wages for Highway Lead Workers
15. ***Discussion of Personnel Ordinance HR0340, Application of Pay Plan to Positions, to consider an exception to the general rule of pay progression as determined necessary**
16. Consideration of amendment to the Jefferson County's Affirmative Action and Equal Employment Opportunity Policy
17. Convene into closed session pursuant to Wisconsin State Statutes Section 19.85 (1)(f), consideration of an employee's specific medical history as it relates to a leave of absence request
18. Reconvene into open session for consideration and possible action regarding items discussed in closed session
19. Set the 2014-2015 Human Resources Committee meeting schedule and agenda items for the next meeting
20. Adjournment

Next scheduled meeting: June 17, 2014 @ 8:30 a.m.

The Committee may discuss and/or take action on any item specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Agenda
Jefferson County Land & Water Conservation Committee (LWCC)
"Working Together to Protect & Enhance the Environment"
Jefferson County Courthouse, 311 S Center Ave - **ROOM 112**
Jefferson, WI 53549-1701
Wednesday, May 21, 2014 ~ 8:30 a.m.

Committee Members: Frank Anfang, Matthew Foelker, Peter Hartz, Ed Morse, Carlton Zentner

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Election of Officers
4. Set Meeting Schedule
5. Certification of Compliance with the Open Meetings Law
6. Review of the May Agenda
7. Review and Approval of the March 19, 2013 Meeting Minutes
8. Communications
9. Citizen Comments
10. Land & Water Conservation Committee (LWCC) Overview of Departmental Operations
11. Select reps for WLWCA Southern Area
12. Natural Resources Conservation Service Report (NRCS)
13. Notice of Noncompliance - Farmland Preservation Program (FPP)
14. Cancellation of Noncompliance - Farmland Preservation Program (FPP)
15. Farmland Preservation Program Rule Change
16. Emerald Ash Borer Update
17. Manure Storage Ordinance Update
18. Tree Sale Update
19. Monthly Financial Report
20. Set Next Meeting and Possible Agenda Items
21. Adjournment

Note: If committee members are not able to attend please notify the LWCD

The committee may discuss and/or take action on any item specifically listed on the agenda. Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.



Jefferson County Health Department

1541 Annex Road ♦ Jefferson, WI 53549 ♦ 920-674-7275 (Phone) ♦ 920-674-7477 (FAX)

www.jeffersoncountywi.gov

Agenda

Jefferson County Board of Health
1541 Annex Road, Jefferson, WI 53549
Health Department New Conference Room
May 21, 2014

11 a.m.

Board Members

Ed Morse, Chair; Dick Schultz, Vice-Chair; Marie Wiesmann, RN, BSN, Secretary; John McKenzie; Don Williams, MD

1. Call to order
2. Roll Call/Establishment of a Quorum
3. Certification of Compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment
6. Election of Officers
7. Approval of March 19, 2014 Meeting Minutes
8. Communications
9. Financial Report
 - a. Income Statement
 - b. Vehicle Usage Report
 - c. Budget Amendment Policy
 - d. WIC/Public Health Emergency Preparedness (PHEP)/Public Health Improvement Grant Amendments
 - e. 2015 Budget Prep and Finance Committee Hearing Date/Time
10. Operational Update of the Environmental Health Program
11. Public Health Preparedness
 - a. Special Needs Population Task Force
 - b. Operation Mayhem Exercise
 - c. Tri-County Exercise
12. Public Health Program and Review of Statistics
 - a. Communicable Disease Cases Reported
 - b. 140 Review
 - c. Wisconsin Well Woman Program Transition
 - d. Public Health Nurse Resignation
13. Personal Care Program and Review of Statistics
14. Director's Report
 - a. 2013 Annual Report
 - b. Director's Report Included in Packet
15. Status of Rock River Free Clinic and Community Dental Clinic
16. Next Meeting Date/Time/Agenda Items: July 16, September 17, November 19, 2014
17. Adjourn

The Board may discuss and/or take action on any item specifically listed on the agenda.

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**JEFFERSON COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE**

UW-Extension (Lower level of Workforce Development Center)
864 Collins Road, Jefferson WI 53549

WEDNESDAY, MAY 21, 2014 at 1:00 p.m.

1. Call to Order
2. Roll Call (establish a quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the Agenda
5. Introduction of Nancy Mortensen – new Program Assistant for EM
6. Citizen Comments
7. Motion for Approval of February 19, 2014 Meeting Minutes
8. Communications
9. Membership Listing
10. By-Law Update
11. Procedures for Hazmat Response Expenditures
12. Hazardous Materials Spills/Billings
13. Exercise/Training Reports
 - a. Tri-County Tabletop Exercise
14. Hazardous Materials Ordinance
15. Hazmat Form 1060
16. Hazmat Reimbursement Charges
17. Update on Commercial Pool & Spa
18. Plan of Work
 - a. Off-Sites FY 2014
19. Industry Reports
 - a. American Red Cross
 - b. Salvation Army
 - c. Wisconsin Hospital Emergency Preparedness Program (WHEPP) Region 5 Update
 - d. Jefferson County Public Health
20. Correspondence
21. Set Time/Date Next Meeting Tentative – Tuesday, August 19, 2014
22. Adjourn

Committee may discuss and/or take action on any item specifically listed on the agenda.

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Office of the Sheriff – Jefferson County



411 S. Center Avenue
Jefferson, Wisconsin 53549-1703

Paul S. Milbrath, Sheriff

Jeffrey Parker, Chief Deputy

Jerry Haferman ★
Administrative Captain

Duane Scott ★
Patrol Captain

Paul Wallace
Jail Captain

AGENDA

LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

Jefferson County Courthouse
311 S. Main St., Room 112
Jefferson, WI 53549

May 23, 2014 @ 8:30 a.m.

DWAYNE MORRIS; AL COUNSELL; AMY RINARD; KIRK LUND; MICHAEL WINEKE

1. Call to order
2. Roll call
3. Certification of compliance with open meetings law
4. Election of Chair, Vice Chair and Secretary
5. Approve agenda
6. Approval of the March 28, 2014 meeting minutes
7. Public comment
8. Communications
9. Update on Sullivan / Rome tower inspection
10. Update on Palmyra tower negotiations
11. Discussion / recommendation regarding additional storage / building for Sheriff's Office
12. Explanation of sergeant position reclassification
13. Grants – Update of ongoing or new grants
14. Report from the Sheriff
15. Review monthly bills and financial items
16. Report on the budget / Review capital item requests 2015 - 2020
17. Review monthly jail and patrol activity reports
18. Discuss / approve jail assessment fund items
19. Next meeting date is June 27, 2014 (Tour of Annex Building / Training Facility)
20. Adjourn – Tour of Sheriff's Office, Dispatch and Jail

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